



STATE OF ARKANSAS  
*City of Brookland*

**RESOLUTION 2019-16**

**RESOLUTION APPROVING THE ANNUAL GENERAL, STREET AND  
UTILITY BUDGETS FOR 2020 FOR THE CITY OF BROOKLAND, ARKANSAS**

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF BROOKLAND, ARKANSAS;**

**Section 1.** The regular annual general, Street and Utility Fund budgets for the City of Brookland, Arkansas, has been presented to Brookland City Council and a copy attached hereto and made part of this resolution.

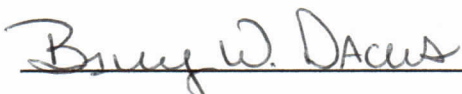
**Section 2.** The attached General, Street and Utility Fund Budgets are hereby in all respects approved and the expenditures noted therein are hereby authorized subject to receipts of the monies required to make such payments provided any such payments are not contrary to any other law or resolution.

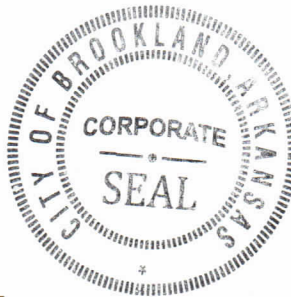
**Section 3.** Any portion of this resolution which may be deemed invalid SHALL not affect the validity of any other portion of this resolution.


**Section 4.** Due to the fact that the expenditures of various funds of the City are required for the continuation of maintenance and services for the City of Brookland, Arkansas, this resolution SHALL therefore be in full force and affect on January 1, 2020 at 12:00 a.m., upon its passage.

Passed this 9<sup>th</sup> day of December 2020

ATTEST:

  
Billy Dacus, Clerk/Treasurer



  
Kenneth D. Jones, Mayor

2020 Proposed Utility Fund Budget		
<b>Utilities Revenue</b>	Proposed 2020	Proposed 2020 Utility Fund Budget Given to
<b>2% City Sales Tax Collected WIP 2016</b>	\$500,000.00	Department Head October 31, 2019
Adjustments	\$2,050.00	
Animal Control Revenue	\$1,000.00	Proposed 2020 Utility Budget presented to Brookland City
Bad Debt Collected	\$1,500.00	Council @ Regular Scheduled Meeting November 12, 2019.
Fed Pure Water Act	\$1,750.00	
Garbage Fee	\$11,000.00	Council Adopted by Brookland City Council December 9, 2020
Interest Income	\$28,100.00	Resolution 2019-16 By a vote of 6 yeas to 0 nays
Miscellaneous Revenue	\$96,800.00	
Mosquito Fee Income	\$39,470.00	
Penalty Revenue	\$17,200.00	
Rent Income	\$5,100.00	
Sewer Revenue	\$293,600.00	
Water Income	\$310,200.00	
Previous Year Revenue	\$350,000.00	Est
Misc Grant Income		
Insurance Settlement Proceeds		
<b>Total Income</b>	<b>\$1,153,670.00</b>	
<b>Utilities Expense</b>		Expense Break Down by Color Code
<b>Animal Control Expense</b>	<b>\$5,000.00</b>	Start Planing for New Dog Pound
Animal Control Food Expense	\$2,000.00	
AR One Call Fees	\$3,000.00	
Auditing	\$5,000.00	
Bank Service Charge	\$3,500.00	
Building Improvement/Purchases	\$10,000.00	
Chemicals-Waste Plant	\$3,500.00	
Chemicals-Well House	\$35,000.00	
Computer Exp & Repair	\$2,500.00	30 feet 2' x 4' x 6'L box culvert under Eason \$5,400.00
Contract Labor	\$5,000.00	Clean Drainage Ditch city shops to E Matthews \$30,000.00
Drainage Expense	\$50,000.00	Detention Pond by Eason Lift Station \$10,000.00
Drug Testing Fee	\$500.00	
Engineering Expense	\$10,000.00	
<b>Equipment Purchases Water/Wastewater</b>	<b>\$90,000.00</b>	1- Excavator Payment \$9,000.00
Fuel & Oil	\$15,000.00	1- Leak Detector \$4000.00
Insurance	\$10,000.00	1-Hydrant Pressure Relief Valve \$1,500.00
Health Insurance \$67,554.00	\$67,554.00	Backhoe yearly payment \$15,600.00
Lab Supplies	\$3,000.00	2-Hand Held City Radios \$1,000.00
Misc. Dues & Fees	\$9,000.00	2" Blower \$7,200.00
Office Equipment	\$4,000.00	Oxygene/gas detector \$1,750.00
Office Supplies	\$3,500.00	1- 1/2 ton 4X4 Pick up \$26,000.00 / \$600.00 per month
Postage	\$6,000.00	
PPE Safety Equipment	\$4,000.00	
Principal on Notes	\$27,494.00	Plotter Printer \$4,000.00 / 1/2 \$2,000.00
Professional Fees	\$7,500.00	
Repair & Maint/Building & Grounds	\$25,000.00	
Repair & Maintenance Sewer	\$20,000.00	
Repair & Maintenance Water	\$30,000.00	
Repair & Maintenance Equipment	\$7,500.00	
Retirement	\$11,288.00	
School / Conference	\$4,000.00	
<b>Sewer Improvements</b>	<b>\$200,000.00</b>	Extend Sewer phase 2 Everette Bolten \$76,337.78
Supplies	\$500.00	Eason lift station/force main upgrade \$179,100.00
Supplies-Sewer	\$6,500.00	Lift Station Installed N Oak & Sewer Line \$351,125.00
Supplies-Water	\$35,000.00	HWY 230 Sewer Extension \$390,225.00
Unemployment Tax	\$2,000.00	
		<b>\$996,687.78</b>



Water Improvement Prjt Reserve	\$3,000.00	
Water improvement Project	\$50,000.00	Upgrade 2" to 6" Stevens, S Oak to Lynch \$40,000.00
Water Testing Fee	\$5,000.00	Re-locate 500 ft of 6" water line \$30,000.00
		NOTE:Re-Locat of line with box culvert installation \$7,500.00
<b>Salaries</b>		\$70,000.00
Water/Waste Water Superintendent	\$43,347.00	
Annual Bonus	\$400.00	
Waste Water Operator	\$41,080.00	
Annual Bonus	\$400.00	
Utility General Labor	\$31,200.00	
Annual Bonus	\$400.00	
Water Clerk	\$33,280.00	Proposed
Annual Bonus	\$400.00	2020
Emergency Overtime Pay	\$10,000.00	\$160,507.00
Payroll Tax	\$11,477.00	
Travel/Lodging	\$5,000.00	
Utilities	\$80,000.00	
Bad Debts	\$2,600.00	
Misc Expense	\$2,000.00	
Interest Expense on Notes	\$37,500.00	
Uniforms	\$4,000.00	
Hand Tools/Shop Equipment	\$5,000.00	
Mosquito Control Citizens transfer to GF	\$46,200.00	
Advertising	\$3,000.00	
<b><u>Total Expenses</u></b>	<b><u>\$1,139,120.00</u></b>	
Balance +/-	\$14,550.00	
<b>Break down of Principal on Notes:</b>		
Rural Development	\$10,061.00	
ANRC	\$17,433.00	
<b><u>Total Principal</u></b>	<b><u>\$27,494.00</u></b>	
<b>Breakdown of Interest on Notes</b>		
Rural Development	\$17,061.00	
ANRC	\$17,433.00	
<b><u>Total Interest</u></b>	<b><u>\$39,760.00</u></b>	

# Proposed 2020 Street Fund Budget

<b>Income</b>		2020	Proposed 2020 Street Fund Budget Given to Department Head October 31, 2019
1% City Sales Tax Revenue		\$105,000.00	
Hwy Severance Turnback		\$8,000.00	
State Turnback		\$136,500.00	Proposed 2020 Street Fund Budget presented to Brookland City Council @ Regular Scheduled Meeting November 12, 2019.
County Turnback		\$28,750.00	
4-Lane Hwy. Construction Dist		\$71,900.00	
Interest Income		\$2,500.00	Council Adopted by Brookland City Council December 9, 2020
Misc Revenue		\$5,250.00	Resolution 2019-16 By a vote of 6 yeas to 0 nays
Prev. Yr. Carryover		\$100,000.00	Est.
<b>Total Income</b>		<b>\$457,900.00</b>	
<b>Expenses</b>			
Computer Exp & Rep		\$1,000.00	
Drainage Expense		\$70,000.00	W Matthews 2 ft x 5 ft 444 ft long \$80,600.00
Drug Testing/Pre-Employment Fee		\$250.00	Church St Culvert 36" x 40' metal \$1,650.00
Equipment		\$14,860.00	Brooks St Drive Culvert 433 ft \$6,500.00
Fuel & Oil		\$9,000.00	E Matthews north side in front of Coy house and
Insurance		\$9,875.00	Andrews 150' L x 36" Elliptical \$9,083.00
Insurance Health		\$12,770.00	<b>\$97,833.00</b>
Office Equipment		\$1,000.00	Tractor and bat wing bush hog \$65,000.00 / \$1,355 PM
Office Supplies		\$450.00	\$16,260.00 paid from General Fund 1% Sales Tax
PPE Equipment		\$3,500.00	E50 BC Excavator Tamper \$4,450.00
Professional Fees		\$2,000.00	E50 BC Excavator Bush Hog \$5,410.00
R & M Traffic Signal Expense		\$2,000.00	<b>\$9,860.00</b>
Rep & Maint Sidewalks		\$20,000.00	
Rep & Maint Bldg & Grounds		\$7,500.00	
Rep & Maint Streets		\$95,000.00	W Matthews 3 fit width 600 ft length \$7,900.00
Repair & Maint. Equipment		\$12,140.00	W School by Sonic 75' L x 10' W \$1,300.00
Retirement		\$4,834.00	W School by Sonic 30' L x 15' W \$600.00
Street Signs		\$5,500.00	Shim Jessica St \$4,800.00
Street/Traffic Light Expense		\$28,750.00	Over lay Jessica 1 1/2" asphalt \$26,750.00
Supplies		\$1,000.00	Over lay Jody Cove
<b>Salaries</b>			Eason Repair 150' L x 18' W \$2,200.00
Street Supervisor Full Time Employee		\$38,688.00	S Oak St Repair 5 strips ttl 250' L x 10" W \$2,100.00
Bonus		\$400.00	Christy repair 150' L x 10' W \$1,300.00
Street General Labor Full Time Employee		\$29,120.00	N Whitten Creek Rd 497' L X 10' W \$4,200.00
Bonus		\$400.00	CR-740 by Crocker 169' L x 10' W \$1,500.00
Part Time Employee		\$9,633.00	<b>\$58,950.00</b>
Bonus		\$200.00	
Part Time Employee (Machine Op) 24 hrs a wk		\$22,776.00	Tracks for T650 Bob Cat Skid Steer \$3000.00
Bonus		\$200.00	<b>\$3,000.00</b>
Part Time Employee (Road Grader operator)		\$3,120.00	
Bonus		\$200.00	
2/Temp Employees April-Sept		\$29,536.00	2020
Payroll Taxes		\$7,000.00	\$134,273.00
Utilities		\$1,500.00	
Misc Exp		\$200.00	
Cleaning Service/Uniforms		\$3,730.00	
Hand Tool/Shop Equipment		\$1,000.00	
Advertising Expense		\$1,000.00	
<b>Total Expenses</b>		<b>\$450,132.00</b>	
<b>Revenue/Expense +/-</b>		<b>\$7,768.00</b>	



Proposed 2020 General Fund Budget		
<u>General Revenues Income</u>	Proposed	Proposed 2020 General Fund Budget Given to
<u>Other Revenue</u>	2020	Department Head October 31, 2019
1% City Sales Tax Revenue	\$255,000.00	
<b>Tap-16 HOL to SCH SW/Prj # 100935</b>	<b>\$106,000.00</b>	<b>Proposed 2020 General Fund Budget presented to Brookland City Council @ Regular Scheduled Meeting November 12, 2019.</b>
Building/Misc Permits	\$85,000.00	
State County Sales & Use Tax Refund Dist	\$455,000.00	
County Turnback Revenue	\$15,800.00	<b>Council Adopted by Brookland City Council December 9, 2020</b>
District Court Revenue	\$90,250.00	<b>Resolution 2019-16 By a vote of 6 years to 0 nays</b>
District Court-ASP Tickets	\$21,500.00	
Franchise Tax Revenue	\$135,000.00	
Insurance Settlement Proceeds	\$0.00	
Interest Income	\$2,400.00	
Jail Defrayment Cost Revenue	\$15,000.00	
Library Donation/Revenue	\$5,100.00	
Misc Grant Income	\$15,000.00	
Misc Revenue	\$1,025.00	Health Insurance Note:
Mosquito Fee Income	\$41,830.00	\$25,325.10 yrls/\$2,813.90 monthly Reimbursed by BPS
Museum Donations	\$0.00	Salary Reimbursed \$56,317.50 yrly/\$6,257.50 monthly
Other Police Income/Liab Ins	\$9,350.00	LOPFI Retirement SRO Reimbursed \$7,140.75 yrly/\$793.42 monthly
Police-SRO Reimburse	\$88,783.38	Total Yearly \$88,783.38 / Monthly \$6,257.50 for 9 months.
Previous Year Carryover	\$125,000.00	Estimated 2020 Carryover
Privilege License	\$6,500.00	
Recycling Tipping Fee Revenue	\$1,650.00	
Recycling Funds Revenue	\$2,124.00	
Sale of Property/Equipment	\$35,000.00	
State Turnback Revenue	\$50,000.00	
<b>Total Income</b>	<b>\$1,562,312.38</b>	
<u>Administrative Dept Expenses</u>		
1941 Firetruck Maintenance	\$1,000.00	
Advertising	\$1,000.00	
<b>Tap-16 HOL to SCH SW/AR-DOT # 100935</b>	<b>\$106,000.00</b>	
<b>City 20% Match</b>	<b>\$26,500.00</b>	
Bluebag Recycle Fee	\$3,506.00	
Bluebag Recycle Program	\$1,300.00	
City Events/Festival	\$2,000.00	
City Park Exp/Grant	\$2,500.00	
Clean Sweep	\$3,500.00	
Cleaning Service/Uniforms	\$1,000.00	
Comm. Construction Surcharge	\$175.00	
Computer Exp & Repair	\$1,500.00	
Condemnation/Cleanup Expense	\$17,500.00	
Construction Surcharge Return	\$500.00	
City Drainage Expense	\$27,500.00	
Drug Test Fee	\$250.00	
Election Expense	\$0.00	
Equipment	\$21,260.00	Tractor/bat wing bush hog \$65,000.00 / \$1,355 per mnth
Fire Protection	\$63,890.00	
Fixed Asset	\$40,000.00	<b>NOTE: Equipment Purchased Split between Fixed Asset and Interest</b>
Fuel & Oil-	\$750.00	Pymt on buildings at 401 and 402 Holman \$10,626.96 yrly/885.58 monthly
Inspection Expenses	\$4,500.00	Pymt on land at 202 Smith \$6,787.69 yrly/\$22.13 monthly
Insurance	\$4,900.00	Payment 307 N Bernis \$10,732.80 yrly/\$894.40 monthly
Insurance - Health	\$50,651.00	Land Purchase \$25,000.00 possible purchase of fertize building Missouri St.
Interest Expense	\$4,500.00	Vehicle for Code Inf/Building Inspctor \$17,500.00 / \$480.00 per mth 3yr
Land Use Planning	\$0.00	
Miscellaneous Expense	\$3,000.00	
Mosquito Control City	\$4,370.00	

Mosquito Control Citizens	\$41,830.00	
Municipal League Dues	\$6,000.00	
Museum Expenses	\$2,000.00	
Library Expenses	\$10,000.00	
Office Equipment	\$13,000.00	Phone System for city hall Est. \$10,000.00 / 1/2 - \$5,000.00
Office Supplies	\$5,000.00	Fire Safe for Council, PC, minutes \$3,000.00
Payroll Taxes	\$12,900.00	Office Manager computer est. \$2,000.00
Planning Commission	\$5,200.00	Plotter Printer \$4,000.00 / 1/2 - \$2,000.00
Postage	\$750.00	
Postage Meter Rental	\$350.00	
PPE - Safety Equipment	\$1,000.00	
Professional Fees	\$16,625.00	
Public Safety Equipment	\$5,000.00	
Repair & Maint/Bldg & Grounds	\$10,000.00	
Repair & Maint. - Equipment	\$1,000.00	
Retirement	\$7,495.00	
<b>Salaries</b>		
Clerk/Treasurer City Council Meeting Pay	\$2,650.00	
Clerk/Treasurer Hourly Work Pay	\$16,224.00	
Annual Bonus	\$200.00	
City Council	\$16,000.00	
Mayor	\$50,000.00	
Annual Bonus	\$400.00	
Mayor City Council Meeting Pay	\$2,400.00	
Office Manager	\$46,696.00	
Annual Bonus	\$400.00	
City Inspector	\$38,880.00	Proposed
Annual Bonus	\$400.00	2020 ADM
Blue Bag/Custodian	\$6,240.00	Salary TTL
Annual Bonus	\$100.00	\$180,590.00
Schools/Conference/CE Training	\$2,500.00	
Supplies	\$1,250.00	
Transfer to SF 1% Sales Tax Rev	\$105,000.00	1/2 of 1 % sales tax after Street equipment payment
Transfer to Utility	\$150.00	
Travel/Lodging Expenses	\$2,500.00	
Unemployment Tax	\$7,573.00	
Utilities	\$10,000.00	
<b>Adm Total Expenses</b>	<b>\$841,265.00</b>	
		Rubber bullets/Bean bag for less lethal shot guns \$500.00
<b>Police Department Expenses</b>		2- Less lethal 12 Shot guns \$1000.00
Advertising Expense	\$750.00	2- Taser \$1,600.00
BAC Test	\$500.00	Duty Ammunition \$1000.00
Cleaning Service/Uniforms	\$250.00	3 vehicle camera's \$12,000.00 yrly
Computer Exp & Repair	\$2,000.00	3 lap tops 1,700.00 yrly
District Court Costs	\$38,522.00	3 mobile cruiser radar \$12,000.00 yrly
Drug Testing Fee	\$750.00	Ford Explorer \$7,075.44 yrly / \$589.62 monthly
E-911 Dispatching Cost	\$4,000.00	2- 2018 Dodge Trucks \$14,191.68 yrly / \$1,182.64 monthly
Equipment	\$56,000.00	2017 Dodger Charger \$5,417.16 yrly / \$451.43 monthly
Fuel & Oil	\$22,000.00	
Insurance (w/comp&bldg)	\$4,000.00	
<b>Health Insurance</b>	<b>\$118,184.00</b>	Note: SRO Reimbursed \$25,325.10 yrls/\$2,813.90 monthly
Vehicle Insurance	\$2,500.00	
Interest Expense	\$3,500.00	
<b>Jail Bill per contract w/county</b>	<b>\$20,000.00</b>	
Misc. Expense & Supplies	\$1,000.00	
Office Equipment	\$750.00	
Office Supplies	\$3,000.00	
Payroll Taxes	\$23,040.00	

**\$55,984.28**



Postage	\$150.00	
PPE Safety Equipment	\$2,500.00	
Professional Fees	\$15,000.00	
Public Safety Equipment	\$1,000.00	
Repair Maint/Bldg & Grounds	\$2,000.00	
Repair & Maint Equipment	\$1,500.00	
Retirement LOPFI	\$35,000.00	Note: SRO Reimbursed \$7,140.75 yrly/\$793.42 monthly
<b>Salaries</b>		
Police Chief	\$47,459.00	
Annual Bonus	\$400.00	
Police Captain	\$44,434.00	
Annual Bonus	\$400.00	
Full Time CID/Patrol Officer	\$41,170.00	
Annual Bonus	\$400.00	
Full Time Patrol Officer	\$35,556.00	
Semi Annual Bonus	\$400.00	
Full Time Patrol Officer	\$35,556.00	
Annual Bonus	\$400.00	Includes 2nd SRO Officers starting Aug 1, 2019
4 Part Time Officer Salaries	\$26,520.00	
4 Annual Bonus	\$800.00	
Over Time /School Traffic/Special	\$10,000.00	2020
SRO Salary	\$38,494.00	PD Salary
SRO Semi Annual Bonus	\$400.00	\$318,585.00
2nd SRO Salary	\$35,796.00	NOTE: See SRO reimbursement in REVENUE
SRO Semi Annual Bonus	\$400.00	
Training/Equipment	\$2,000.00	
Unemployment	\$2,500.00	
Uniforms	\$3,500.00	
Utilities	\$15,000.00	
Vehicle Repair and Maintenance	\$15,000.00	
<b>Police Dept. Expenses</b>	<b>\$714,481.00</b>	
<b>Total Expenses</b>	<b>\$1,555,746.00</b>	
<b>Revenue/Expense +/-</b>	<b>\$6,566.38</b>	